

Information on personal data processing for candidates about registration for courses / MILANO FASHION INSTITUTE Masters

This information is given in relation to the processing of personal data of candidates during the enrollment in courses / masters, organized and managed by interuniversity consortium Milano Fashion Institute, who send their applications to apply through the website www.milanofashioninstitute.it or dedicated e-mail addresses.

1. Data controller.

For information purposes, the controller of the data collected is Milan Fashion Institute interuniversity consortium with registered office at Università Commerciale Luigi Bocconi in Milano, Via Sarfatti 25 (**Data controller**)

The Data controller is a interuniversity consortium for the higher education in the fashion industry founded in 2007 by three Milan universities: Università Cattolica, Politecnico di Milano e Università Bocconi, whose goal is the creation of a multi-disciplinary training center of excellence at an international level.

2. Collected data.

Your personal data is collected through the filling of the application forms to the courses and / or the Masters organized and managed by the Data controller and sent by you to the Data controller through the website www.milanofashioninstitute.com (the **Website**) or by e-mail to the addresses of the Data controller - are limited to those necessary for the performance of the activities indicated below, related to your registration to courses and / or Masters organized and managed by the Data Controller.

We remind you that the above mentioned treatments could also concern the data belonging to the c.d. "Particular categories of data" - such as, for example, those relating to disclosing religious convictions, membership of parties, trade unions, associations or organizations of a political or trade union nature, as well as tasks or activities carried out at the trade union, data concerning the exercise of public functions or political assignment, data suitable to reveal the state of health - which will be processed only for the execution of your request, as well as data suitable to reveal the state of health and by way of example and not exhaustive the data collected in reference to illness, disability, infirmity, accidents - for the purposes of compulsory or contractual insurance treatments and the management of your enrollment in courses and / or Masters organized and managed by the Data Controller.

The personal data collected also concern the data of your family and are limited to those necessary for the management and execution of the contractual relationship with the Data Controller, in particular as regards the management of any communications in case of emergency or for the management of requests for participation in calls for scholarships. By subscription of this, you declare that you have received the consent of your family members to provide the relevant data and have provided them with information on the treatment for which they are given.

Your personal data, data belonging to the c.d. "Particular categories of data" and the data of his family members as a whole are also defined as "**Data**".

3. Purpose and lawful basis for the processing.

Your personal data will be processed exclusively for following purposes:

- a) to perform the candidates selection process aimed to the enrollment in courses and / or Masters organized and managed by the Data Controller;

- b) to manage the enrollment in courses and / or Masters organized and managed by the Data Controller and the relationship established with the refinement of the enrollment, including the management of relationships with companies in which the students are required to attend the curricular internship;
- c) to manage the requests for participation in calls for scholarships intended to students enrolled in courses and / or Masters organized and managed by the Data controller;
- d) to manage *job placement* activity - that is the communication of the *resume (curriculum vitae)* of the students to companies that might be interested in establishing an internship or working relationship in the fashion sector - organized and managed by the Data controller and dedicated to students and former students of the courses and / or Masters organized and managed by the Data controller;
- e) send by e-mail the newsletter of the Data controller.

The legal basis of the Data processing for the purposes referred to in points a), b) and c) is the execution of pre-contractual measures at the request of the data subject and the execution of a contract of which the interested party is a party

The legal basis for the processing of "particular categories of data" for the purposes referred to in point b) - as well as the legal basis for the Data processing for the purposes referred to in point d) and e) is your consent.

The consent can be revoked at any time by contacting the Data Controller at the address below this information, however, the revocation will make it impossible for the Data Controller to process your job placement request, activity of sending newsletters.

The provision of Data for the purposes referred to in points a), b) and c) is mandatory and necessary. Any partial or total refusal to provide the Data will make it impossible for the Data Controller to process the request for the execution of pre-contractual and contractual measures at the request of the Data subject in order to carry out the selection procedure for enrollment in the courses / Masters organized and managed by the Data Controller, to manage the relationship established, including the aspects related to the curricular internships and scholarships, in relation to which the Data are collected.

The Data provision for the purposes referred to in points d) and e) is optional. Any partial or total refusal to provide the Data will make it impossible for the Data Controller to manage the job placement activity or send the newsletter.

4. Methods of processing

The Data will be processed by employees and / or collaborators of the Data Controller, specifically designated as persons authorized to process or external managers of the treatment, whose names are available upon request to the Data Controller.

The Data Controller and the third parties of which he uses himself to the Data process through manual processing or electronic or otherwise automated, according to logic strictly related to the purposes and in any case in such a way as to guarantee the security and confidentiality of the Data.

5. Communication (recipients) of the Data.

The Data may be disclosed to third parties only where necessary for the management of requests for participation in calls for scholarships, for job placement activities and for the management of the curricular relationship in the case of enrollment in the Masters organized and managed by the Data controller and, therefore, the same can be communicated, by way of example and not exhaustively, to the following categories of subjects, duly appointed as controllers or independent data controllers:

- i) to companies partner of the Data Controller for curricular internship activities;
- ii) to companies active in the fashion industry that are potentially interested in the profile of the student as part of the job placement activity;
- iii) to the National Institute of Social Security for the activity of participation in calls for scholarships;
- iv) to Politecnico di Milano as part of the recognition of university credits deriving from the attendance of the Masters organized and managed by the Data Controller.

The complete list of collected data controllers is kept at the headquarters of the Data Controller and can be consulted on request to be sent to the addresses indicated in the following article 8.

6. Data dissemination

The Data will not be disclosed.

7. Data retention period

The Data is processed only for the time strictly necessary to achieve the purposes for which it was collected and, in any case, for the purposes referred to in points a), b) and c) of Article 3, for the entire duration of the contractual relationship agreement with the data subject and for the prescription terms provided for by the applicable law; for the purposes referred to in points d) and e) for a maximum of 24 months from the data collection date for such purposes.

8. Rights of Data subject

The subjects to whom the Data refer have the right at any time to: (I) obtain confirmation of the existence or not of personal data concerning them; (II) know the purposes of the processing and the methods, the recipients of such Data, the retention period; (III) obtain rectification or cancellation, and where applicable, the limitation of processing; (IV) oppose the treatment; (V) where applicable, receive in a structured format, commonly used and readable by automatic device, the Data concerning them provided to the Data Controller and transmit such data to another data controller without hindrance by the Data Controller; (VI) to propose a complaint to the Authority for the protection of personal data.

The above rights may be exercised at any time, by simple request to the Data Controller, to be transmitted:

- by e-mail, to the address: info@milanofashioninstitute.it; or
- writing to Milan Fashion Institute interuniversity consortium, via Sarfatti 25, 20136 Milano, c.a. Francesca Ballario..

Formula Consensus:

A. Having read the information on the processing of Data by the Data Controller, in relation to the processing of data belonging to the "particular categories of data" carried out, as part of the fulfillment of pre-contractual and contractual requests, by the Data Controller pursuant to this Privacy Statement that I receipt:

I agree

I don't agree

B. Having read the information on the processing of Data for the purpose of the management of job placement activities and therefore the communication of data to companies that might be interested in establishing a relationship of internship or work in the fashion industry

I agree

I don't agree

C. Having read the information on the processing of Data for the purpose of sending by email the newsletter of the Data controller:

I agree

I don't agree